

Expert Pool - Bulgaria

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Deliverable D1.1 REPORT Project GOT OUTDOOR



Co-funded by
the European Union



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Expert Pool.

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DI.I. Kick-off meeting report

Executive Summary

The kick-off meeting marking the start of the project **101050672 “GoOutThere! Outdoor Challenge”** was conducted between 21-24 July 2022, in Varna, Bulgaria.

Two representatives of each of the partnering organisations participated in the meeting.

Expert – Pool Bulgaria delivered a presentation about the overall implementation of the project. The participants discussed the project objectives, main activities and the methodology of their implementation. They reviewed in detail the following topics dedicated to the project management, including the presentations provided by the EACEA during the initial training for Coordinators:

- Plan for project management, including responsibilities, division of work, project indicators, risk analysis and potential problems and conflict resolution
- Project schedule
- Financial payment schedule

The participants discussed the project timetable and duration of each activity. They defined:

- indicative dates on the following partners meeting
- the upcoming steps for the project implementation until the second project meeting
- the dates for interim and final reports

Expert – Pool Bulgaria presented the project budget and financial rules. The participants discussed the eligible costs, the payment rules, and the conditions for the reimbursements.

Expert – Pool Bulgaria delivered a presentation about the project documentation. The participants discussed and agreed on general requirements for reporting.

The participants discussed the dissemination strategy of the project, focusing on:

- the dissemination activities
- target groups and stakeholders
- information on Union funding and the use of the European Union symbol

The partners discussed the implementation of the deliverables – methodology, selection of experts, topics, budget. Special attention was given to the upcoming events during the second phase of the project, and how they can be delivered achieving the best results possible and involving larger audiences.

The participants filled in the evaluation form for the meeting.



Agenda

The meeting was conducted as follows:

- 21 July 2022: Arrivals
- 22 – 23 July 2022: Discussions & presentations.
- 24 July 2022 – Departures

Venue: Varna, Bulgaria

Partners info

The Kick-off meeting gathered together participants from all included organisations:

- Coordinator – Expert Pool Bulgaria
- Eprojectconsult - Istituto Europeo di Formazione e Ricerca
- UDRUZENJE GLAS GRUPA LIBERALNIH AMBICIOZNIH I SOLIDARNIH (GLAS)
- EVROPAIKI POLITEIA ("Kallipolis")

"Everything was very good. Everytime we meet we learn many things and the company is great. See you next time!"

Visibility & dissemination

Here are links to some of the publications, regarding the start of the project and the kick-off meeting:

- [GOTOUTDOOR | expertpool.bg](https://www.expertpool.bg)
- [SPORT - EProjectConsult](https://www.e-projectconsult.com)
- [Сдружение „ГЛАС” – Босилеград участва в пореден Европейски проект ★ ГЛАС ПРЕСС \(glaspress.rs\)](https://glaspress.rs)
- <https://europeanrepublichellas.blogspot.com/2022/08/>

Feedback

The feedback from the participants was overwhelmingly positive, given that most of them evaluated almost all components of the meeting as “Excellent”. A detailed summary of the meeting evaluations is available here:

[Microsoft Forms \(office.com\)](https://forms.office.com)



List of Annexes:

- Annex 1: Meeting presentation
- Annex 2: List of participants